

**Steinert Choir Association
Booster Club By-Laws**

ARTICLE I: NAME AND OBJECTIVES

SECTION I: This association shall be called the Steinert Choir Association (SCA).

SECTION II: The objective of the SCA shall be to promote the legitimate educational goals of the Steinert High School Choirs and their individual members without, at any time or in any manner, interposing itself in the direction, management or administration of said club or of Steinert High School or any of their activities.

SECTION III: The SCA shall, with the approval of the Choir Director and the Principal of Steinert High School, achieve this objective by one, or several of the following means:

SECTION IV: A. Initiating and conducting enterprises to the end that they shall produce revenues which, together with any other revenues received from any other source, shall be employed solely to implement the objective of the SCA in a manner approved by the Choir Director and the supervisor of Fine Arts.

B. Establishing a scholarship or scholarship programs for the benefit of worthy members of said choirs in their pursuit of quality education.

C. Doing any other act or engaging in any other work or activity designed to attain the objective of the SCA.

ARTICLE II: MEMBERSHIP

SECTION I: Membership in the SCA shall be open to all parents, and in the absence of parents, all guardians of the members and former members of said Club.

SECTION II: The Choir Director shall be an ex-officio member.

SECTION III: Honorary members may be named by the Executive Committee, subject to approval of two-thirds of the members present.

SECTION IV: The Principal of Steinert High School shall be an honorary member, ex-officio.

ARTICLE III: OFFICERS

SECTION I: The officers of the SCA shall be: President, Vice-President, Secretary, and Treasurer. Co-Presidents will be acceptable and considered of equal authority and each shall have the full rights and responsibilities of the office.

SECTION II: Each officer shall be elected for a term of two years upon approval by a majority vote of the general membership at the May meeting of the SCA.

A. An officer can run and serve for an unlimited amount of terms.

B. Upon the successful completion of the term of President, He/she shall attain the office of Past-President for the following year and shall serve ex-officio on the Executive Board.

ARTICLE IV: MEETINGS

SECTION I: The regular meetings of the SCA shall be held as provided by the By-Laws on a monthly basis.

SECTION II: Special meetings shall be held in accordance with the By-Laws and at the discretion of the Executive Board.

ARTICLE V: RULES OF ORDER

SECTION I: Robert's Rules of Order, newly revised, shall be the parliamentary authority of the club.

ARTICLE VI: AMENDMENTS AND REPEALS

SECTION I: This Constitution or any part thereof may be amended or repealed by a two-thirds (2/3) affirmative vote of the general membership in attendance at two (2) consecutive membership meetings, provided a written notice of the proposed amendments or repeal shall have been mailed or emailed to each full member in good standing prior to the first meeting.

SECTION II: The By-Laws or any part thereof may be amended as in the Constitution except only one (1) meeting of the general membership is needed.

ARTICLE VII: FINANCE & DUES

SECTION I: Annual family dues shall be set by the SCA.

SECTION II: Upon dissolution of the SCA all monies will be distributed to the Steinert School Fund.

SECTION III: Expenses not related to the operation of the SCA and its fundraising activities, shall be presented to the membership for discussion and approval. A majority vote will authorize such expenses. Operational and fundraising expenses shall be provided for information purposes at each meeting.

SECTION IV: The SCA shall budget for scholarship awards a minimum of \$1,200.00 annually. All applications must be received by the deadline set forth by the Scholarship Committee. No late applications will be accepted.

SECTION V:

To be eligible for a scholarship from the SCA, a student must be a member of a Steinert choir for a minimum of two (2) years and the parent/guardian must be current in their dues for the amount of years the student is a member of a choir.

ARTICLE VIII: MEMBERSHIP

SECTION I:

A member is one that has or has had a child or ward as an active member in one of the choirs and has paid their current dues in full.

SECTION II:

Voting rights are only afforded to those that at the time of the vote are considered members.

SECTION III:

A quorum shall be defined as ten (10) percent of the paid membership.

ARTICLE IX: OFFICERS

SECTION I:

The President shall preside at all meetings of the SCA and shall be an ex-officio member of all committees except the nominating committee.

SECTION II:

The Vice-President shall assume the duties of the President in his/her absence. In the event of Co-Presidents, should only one be present, they will precede the Vice-President in authority. The Vice-President shall serve as member ex-officio and superintend such committees as so designated by the President.

SECTION III:

The Secretary shall keep the minutes of the club which shall be an accurate and official record of all business transacted; shall be the custodian of all club records pertaining to the current school year; and shall conduct all business correspondence of the club. In addition, they shall conduct

all personal business of the club, such as sending cards, flowers, etc. to members of the club, or their immediate family, in cases of sickness, hospitalization, death, etc. The Secretary shall serve as the Historian and will compile and maintain the official records of the club, other than the current school year, and will be a liaison between alumni and current parents, etc.

SECTION IV:

The Treasurer shall receive all SCA funds which shall be deposited in a bank selected or approved by the Executive Board; and shall pay out funds only on approval of the President or Vice-President. All checks shall require two signatures, one of each of any two members of the Executive Board. The Treasurer shall present a financial report at each meeting. The Treasurer shall be responsible for obtaining the 50/50 licenses and filing all 50/50 reports with the State. The Treasurer's accounts shall be audited annually by the Audit Committee which shall submit its audit report at the first regular meeting at the beginning of the new school year.

SECTION V:

Should the office of the President become vacant for any reason the Vice-President shall assume his office for the unexpired term. In the event any other office becomes vacant the SCA shall fill the said office by a majority vote of those present, providing a quorum exists.

ARTICLE X: ELECTIONS

SECTION I:

No member shall be eligible to be an elected officer unless he/ She holds a full membership in good standing. The officer may or may not have a son or daughter active in one of the choirs. Those parents/guardians with active members in one of the choirs have first consideration as an officer.

SECTION II:

The nominating Committee shall be selected by the President with the approval of the Choir Director and the Principal.

SECTION III: Nominations may be made and seconded from the floor by full members in good standing and will be accepted providing the nominee accepts the nomination.

SECTION IV: Elections will proceed immediately after the close of all nominations with the newly elected officers assuming their duties.

These By-Laws set forth of said club, SCA, were adopted on December 5, 2005

Amended on October 13, 2009

Amended on May 11, 2010

Amended on June 13, 2016

Amended on June 12, 2017

Amended on June 11, 2018

Current SCA Officers: The current officers as of June 11, 2018 are:

President: Kelly Friedrich

Vice-President: Lori Nadolny

Secretary: Rachel Sorrento

Treasurer: Patty Bruno